

Agency - _____
 Project Type (RRH, PSH, CE, Joint Combo) - _____
 Reviewer - _____

Section	Question	Max Points	Comments	Points Earned
Project Description	Provide a description of the project scope. To include: •Target population including the number of households/clients served; •Plan to identify housing and/or supportive services; •Anticipated project outcomes; •Coordination with other organizations; •How CoC funding will be used	30		
	Describe your Agency's vision for implementing a Housing First model or experience in utilizing a Housing First approach. Describe how you will lower barriers to entry and during program enrollment. How will your project quickly move participants into permanent housing? *EXCLUDES CE	25		
	Describe your experience working with individuals or families who have behavioral health needs, domestic violence, trauma, or other vulnerability factors (as applicable for proposed project population). If applying for domestic violence bonus funding, please include a description of your agency's experience serving survivors of domestic violence, dating violence, sexual assault, or stalking, and your ability to house survivors and meet safety outcomes. *EXCLUDES CE	20		
	Creating opportunities for lived experience, advocacy, and decision making creates more effective housing programs and elevates the standard of care provided. Describe how you will engage participants with lived experience in organizational and program planning, policy and decision making for this project.	20		
	Note any evidence-based, best, or promising practices, or otherwise innovative practices your organization uses to ensure the best quality and targeted services are available to participants in a cost-effective way. Discuss why the service delivery model you describe will help individuals/families maintain or regain housing stability. *EXCLUDES CE	10		
	Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment program for which program participants may be eligible. Include how participants will be assisted both to increase their employment and/or income and to maintain their ability to live independently. *EXCLUDES CE	10		
	For all the supportive services available to program participants, indicate who will provide them and how often they will be provided? *EXCLUDES CE	10		
	Identify whether your project will include the following: <input type="checkbox"/> Transportation assistance to clients to attend mainstream benefit appointments, employment training, or job <input type="checkbox"/> Annual follow-ups with program participants to ensure mainstream benefits are received and renewed <input type="checkbox"/> Access to SSI/SSDI technical assistance provided by this project or a partner agency staff person providing technical assistance completed SOAR training in the past 24 months <input type="checkbox"/> Staff person providing technical assistance completed SOAR training in the past 24 months <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A *EXCLUDES CE	10		
	Describe how you will work with landlords and community stakeholders to identify appropriate housing units. Describe what strategies you will utilize to persuade landlords to rent to clients who may have poor rental history and/or a criminal background. Describe how you will engage clients in decision-making around their housing preferences. *EXCLUDES CE	15		
	RAPID RE-HOUSING & JOINT COMPONENT (TH-RRH) PROJECTS ONLY Describe how you will determine rental assistance amounts, duration, and manage rent re-determination for clients enrolled in the project. What tools or objective assessments will you use in the determination process? SUPPORTIVE SERVICES ONLY – COORDINATED ENTRY PROJECTS ONLY Describe how the coordinated entry process will be marketed and easily accessible by program participants seeking assistance. Describe the advertisement strategy for the coordinated entry process and how it is designed to reach those with the highest barriers to accessing housing assistance. PERMANENT SUPPORTIVE HOUSING ONLY For PSH projects that are proposing to serve 100% Chronically Homeless	10		

Section	Question	Max Points	Data	Points Earned
Organizational Capacity	Describe the organization's mission, as well as a brief overview of the primary programs and services offered by your organization. Provide evidence of the following: •Agency's experience and capacity to develop and implement the project. •Examples that illustrate experience identifying housing and supportive services for the target population	15		
	Describe the organization's operations to include leadership and management. Include the following: •Ability to supervise the project and staff •Examples of ensuring program effectiveness and fidelity to funding agreements	10		
	Describe your organization's commitment to racial equity. Include the following: • Racial and ethnic makeup of your organization's leadership staff and board, including statistics. • Detail the initiatives and efforts your organization has implemented to increase the representation of people of color in leadership positions. • Describe efforts to increase cultural and racial competency among your staff/volunteers/program participants • How does your organization analyze data and information about race and ethnicity? • Examples of how your organization addresses racial inequities for participants in your programs.	15		
	Describe your agency's internal systems, including your fiscal management system, case/client record management system and recordkeeping procedures. • Describe your fiscal control and accounting procedures and if your organization accounts for federal funds in accordance with the requirements of 2 CFR part 200. • Describe any auditing findings or concerns during the last 36 months as well as the resolution of each.	10		

Section	Question	Max Points	Comments	Points Earned
First Operation Year Project Work Plan	Describe the activities that the organization will undertake prior to the grant start date to ensure the project is ready to house and/or serve the first participant at the start of the grant award. Provide a detailed description of the project's work plan and goals at 60 days, 120 days, and 180 days after the grant start date.	10		
	Enter the number of days from the execution of the grant agreement that each of the following milestones will occur as related to CoC Program funds requested in this project application. If a milestone is not applicable, leave the associated fields blank.			

Section	Question	Max Points	Comments	Points Earned
Project Staffing Plan	Provide an overview of the staffing plan for the project using the tables below (you may add additional rows as necessary.)	10		

Section	Question	Max Points	Comments	Points Earned
Community Partnerships and Leveraging	Please describe your agency's commitment to and participation in the El Paso Coalition for the Homeless, including current level of participation in committees and initiatives.	15		
	Describe how your agency is collaborating with other homeless service providers and mainstream service providers. How do these collaborative efforts help minimize or avoid the duplication of service and effort? How do you include leveraged services and resources available in our community in your service plan?	10		
	Describe your organization's experience in leveraging Federal, State, local and private sector funds. Describe the extent to which you leverage in-kind donations and volunteers for the project. If your organization has no experience, please indicate that your organization has no experience.	5		

Section	Question	Max Points	Comments	Points Earned
HMIS	Please explain the following about your organization HMIS participation: • If you are a homeless service provider, please explain the agency's level of HMIS participation for any/all homeless programs/services. (5 Points) • Does your agency adhere to the revised local HMIS Policy and Procedures? (5 Points) • Describe your agency wide compliance with HMIS. (5 Points) • Has your agency staff participated regularly in the HMIS Steering Committee meetings? (5 Points) • If 'no,' please explain why. (-10 Points)	20		

Section	Question	Max Points	Comments	Points Earned
Funding Request	Are you proposing to include indirect costs in your budget? <input type="checkbox"/> Yes <input type="checkbox"/> No	20		
	Supportive Services Budget			
	Housing Assistance Budget			
	Operating Costs Budget			
	HMIS Budget			
	Budget Summary			
	Match			

Summary Performance			
Project Description	Maximum Points	Points Earned	% of Points Earned
For RRH + Joint Combo (TH-RRH) Only	150		
For CE Only	10		
For PSH projects that serve 100% CH	15		
Organizational Capacity	10		
First Operation Year Project Work Plan	50		
Project Staffing Plan	10		
Community Partnerships and Leveraging	30		
HMIS	20		
Funding Request	20		
Total Possible Score for PSH Projects	300		
Total Possible Score for RRH & Joint Combo (TH-RRH)	300		
Total Possible Score for CE	200		