

# **El Paso CoC Board**

## **Minutes**

**Thursday, December 14, 2017, 4:00 PM**  
**El Paso Coalition for the Homeless**  
**6044 Gateway East, Suite 211**

Meeting convened at 4:09 PM.

1. Coordinated Assessment System Appeal – CoC Board discussed and reviewed appeal/complaint by the Opportunity Center. Project Vida Health Center responded to complaint. After much discussion, upon the motion of Shelby McCue that finds Project Vida Health Center eligible entity contingent upon providing an official signed opinion letter from SBNG, accounting firm. Motion seconded by Melissa Lopez. Motion passes.
2. HMIS Issues – Recommendation from HMIS Management Committee
  - Can agency staff members access HMIS from Home – The recommendation from the HMIS Management Committee was to not allow any agency staff access HMIS from a private dwelling. Upon the motion EdRicardo to accept the recommendation from the HMIS Management Committee. Joel Arrigucci seconds. Motion passes.
  - Can clients who are currently homeless enter PPI into HMIS - The recommendation from the HMIS Management Committee was to not allow clients who are residing at a shelter access to HMIS. Upon the motion of Melissa Lopez to accept the recommendation of the HMIS Management Committee. Seconded by Robin Rollins. Motion passes.
  - Report Card to City (Bed Utilization Rate, timeliness, etc.) - The recommendation from the HMIS Management Committee is to establish a report card for the City of El Paso Community Development Department on all recipients of CDBG (homeless) and ESG recipients to be able to review compliance issues such as bed utilization rates, timeliness, data quality, etc. every 6 months. Upon the motion of Robin Rollins to accept the HMIS Management Committee recommendation. Seconded by Joel Arrigucci. Motion passes.
3. Other Business – EdRicardo reported to the CoC Board on confidentiality issues from various committees. Discussion on the issue. No action taken.
4. Meeting adjourned at 6:20 PM