El Paso HMIS
Steering Committee Meeting
"The More You Know"

March 2023
epchomeless.org

What Will Be Covered?

- Clarity Feature Update – March 2023

- Housing Move-In Date

- Report Card Breakdown

- How to Reconcile Report Card

- Conclusion/Questions

Clarity Update-No Update

- No new update for March 2023.

- Next feature update should be in April 2023.

No Update This Month! Look for next update in April 2023.

Housing Move-In Date

- Housing Move-In Date is important to enter for various reports
- Housing Move-In Date is also important for the Veterans Master List
- Not entering this data can affect Housing percentages. Enter on Enrollment screen
- Enter the Housing Move-In Date when client is "Physically" in their unit

Enroll Program for client Josephine Wayne

Project Start Date   03/10/2023   📅

COMPLETE HOUSING MOVE-IN DATE WHEN CLIENT MOVES INTO A PERMANENT HOUSING UNIT

Housing Move-In Date   __/__/____   📅

PRIOR LIVING SITUATION

Type of Residence   Place not meant for habitation (e.g., a vehicle, an abandoned building, bu⌄

Housing Move-In Date

How to find out who does NOT have a move in date:
- Run the [HUDX-227]Annual Performance Report
- Look at Q22e. Length of Time Prior to Housing
- Drill down in section "Not yet moved into Housing"

Q22e. Length of Time Prior to Housing - based on 3.917 Date Homelessness Started
Program Applicability: ES, TH, PSH, SH, PH & RRH

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	0	0	0	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	0	0	0	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	2	0	2	0	0
61 to 180 days	9	3	6	0	0
181 to 365 days	1	0	1	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
731 days or more	0	0	0	0	0
Total (persons moved into housing)	**12**	**3**	**9**	**0**	**0**
Not yet moved into housing	1	1	0	0	0
Data Not Collected	4	0	4	0	0
Total persons	**17**	**4**	**13**	**0**	**0**

HoH's Move-In Date	Approximate Date Homelessness Started	Length of Time Prior to Housing
-	01/31/2023	

- Has client been housed? Missing
- Is client still looking for housing? OK (for now)
- Did client exit program to other destination and NOT housed? OK

Report Card

- The Report card shows your bed utilization, clients that entered the program & clients that exited and exited to permanent housing.
- The Reports used are the GNRL-103 Service Census, EPSO-105 Ethnicity Entering & OUTS-101 Program Outcome Measure.

Emergency Shelters and Transitional Housing

			GNRL-103	EPSO-105	OUTS-101		
Organization Name	Project Name	Program Type	Bed Utilization	Clients that entered program during the month	Total number of clients that exited the program during the month	Clients that exited program during the month to permanent housing	% exited to PH
Child Crisis Center	Child Crisis Center - ES	ES	56%	12	9	0	0.0%
El Paso Center for Children	Center for Children Emergency Shelter	ES	0%	7	4	2	50.0%
El Paso Center for Children	TLP - Housing Service & Supportive Services	TH	46%	2	2	1	50.0%
El Paso Human Services, Inc.	Housing	TH	75%	0	0	0	0.0%
El Paso Human Services, Inc.	Winchester House Emergency Shelter	ES	69%	7	8	7	87.5%
El Paso Villa Maria	El Paso Villa Maria - Emergency Shelter	ES	6%	1	1	0	0.0%
El Paso Villa Maria	El Paso Villa Maria - Transitional Living Center	TH	35%	2	2	1	50.0%
La Posada Home	La Posada Home (TLC)	TH	38%	18	12	9	75.0%
Opportunity Center	HCHV Shelter	ES	96%	7	7	3	42.9%
Opportunity Center	Veterans Transitional Living Center	TH	80%	6	4	3	75.0%
Opportunity Center	West Texas Non-Profit - Men's Resource Center	ES	DNC	DNC	DNC	DNC	DNC
Opportunity Center	West Texas Non-Profit - Women's Resource Center	ES	DNC	DNC	DNC	DNC	DNC
Opportunity Center	Willie Sanchez Rosales Family Shelter	ES	DNC	DNC	DNC	DNC	DNC
Rescue Mission of El Paso	Freedom House Dorm (TLC)	TH	23%	1	1	0	0.0%
Rescue Mission of El Paso	Rescue Mission Emergency Shelter	ES	36%	55	36	9	25.0%
Reynold's House	Reynold's House	ES	283%	4	0	0	0.0%
The Salvation Army	Salvation Army Red Shield Family Center	ES	30%	52	46	11	23.9%
YWCA Sara McKnight TLC	Sara McKnight TLC	TH	99%	10	15	9	60.0%

Bed Utilization Too Low or High?

Bed utilization is based on the service provided for that program. If a shelters bed utilization is too low, there may be clients who's "Shelter Service" is not up to date. If Bed Utilization is too high, there may be clients who are in the program that should have been exited.

Use the GNRL-103 Service Census report to see who has the service in place.

Service Census [Service Based]																													EPCH Emergency Shelter

Date Range: 02/01/2023 thru 02/28/2023
Veteran Status: All

Service / February 2023	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
EPCH Emergency Shelter: Shelter Service	36	40	40	40	37	35	40	42	44	45	39	34	34	35	36	35	36	36	36	36	37	41	39	41	37	36	41	43

Service	# of Services Provided	# of Unduplicated Clients Served
EPCH Emergency Shelter: Shelter Service	1,071	88
Total	1,071	88

This report shows the days of the whole month and how many clients have the "Service" in place. If I had 37 clients in my shelter on the 1st of February, but only 36 have the "Service", one client is either missing the service completely or need their service updated.

Fix Missing Services

- Look at the list of clients that have the service and compare with your roster or client list.

- Go into client profiles that are NOT listed and update or add the service.

Program Service History

Service Name		Start Date	End Date
Emergency Shelter - EPCH:Emergency Shelter - EPCH El Paso HMIS ⓘ		01/01/2023	01/31/2023

Program Service History

Service Name		Start Date	End Date
Emergency Shelter - EPCH:Emergency Shelter - EPCH El Paso HMIS ⓘ		01/01/2023	03/31/2023

Check Report for Accuracy

- Re-run the report to see if numbers have changed.

Service Census [Service Based]																														EPCH Emergency Shelter Date Range: 02/01/2023 thru 02/28/2023 Veteran Status: All

Service / February 2023	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
EPCH Emergency Shelter: Shelter Service	36	40	40	40	37	35	40	42	44	45	39	34	34	35	36	35	36	36	36	36	37	41	39	41	37	36	41	43

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EPCH Emergency Shelter: Shelter Service	37	41	41	41	38	36	41	43	45	46	40	35	35	36	37	36	37	37	37	37	38	42	40	42	38	37	42	44

Service	# of Services Provided	# of Unduplicated Clients Served
EPCH Emergency Shelter: Shelter Service	1,099	89
Total	1,099	89

Check Other Reports

- Check the EPSO-105 Ethnicity Entering report to verify correct count of <u>newly enrolled</u> clients.

- If a client is missing, check their enrollment date

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Ethnicity Entering

El Paso HMIS
Ethnicity: All
Program Entry Date: 01/01/2023 to 01/31/2023

Non-Hispanic/Non-Latin(a)(o)(x)								
Client Name	UID	Age	White	Black	Asian	Am Indian	Hawaiian	Other
Wayne Jr, John	13551F18D	12	Yes	No	No	No	No	No
Wayne, Barbara F.	669ABBF31	2	No	No	No	No	No	Yes
Wayne, John	3G21SB25P	76	Yes	No	No	No	No	No
Wayne, Melinda F.	3DD4090B7	9	No	No	Yes	No	No	No
Wayne, Stephanie .	87B266670	22	Yes	No	No	No	No	No

Hispanic/Latin(a)(o)(x)								
Client Name	UID	Age	White	Black	Asian	Am Indian	Hawaiian	Other
Wayne, Josephine	AA975D59B	44	No	No	No	No	No	Yes

Grand Total : 6

Check Other Reports

- Check the OUTS-101 Program Outcome Measures for accuracy of clients who exited the program and those who exited to a permanent housing destination.

Outcome I. Obtain permanent housing		
Discharge Destination	**# of Clients**	**Percentage**
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	1	16.67%
Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter	0	0%
Safe Haven	0	0%
Foster care home or foster care group home	0	0%
Hospital or other residential non-psychiatric medical facility	0	0%
Jail, prison or juvenile detention facility	0	0%
Rental by client, with RRH or equivalent subsidy	5	83.33%
Rental by client, with HCV voucher (tenant or project based)	0	0%
Rental by client in a public housing unit	0	0%
Rental by client, no ongoing housing subsidy	0	0%
Rental by client, with other ongoing housing subsidy	0	0%
Owned by client, with ongoing housing subsidy	0	0%
Owned by client, no ongoing housing subsidy	0	0%
No exit interview completed	0	0%
Other	0	0%
Deceased	0	0%
Client doesn't know	0	0%
Client refused	0	0%
Data not collected	0	0%
Total:	6	100%
Total discharged to permanent housing:	5	83.33%

Conclusion

➢ No feature update from Bitfocus this month.

➢ Do NOT forget to enter your Housing Move-In Date for all RRH & PSH projects.

➢ Keep in mind, the Report Card is <u>not</u> an official report. We built the report to help you make sure all clients are accounted for in your programs.
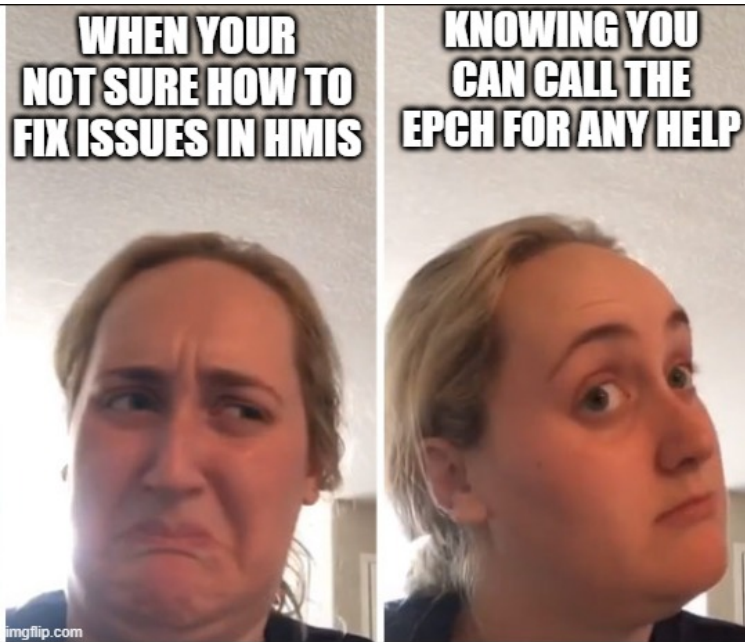
Any Questions?

Thank you!

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WE ARE HERE TO HELP!