El Paso Coalition for the Homeless

HMIS
Agenda for HMIS Steering Committee – February 14, 2023

1. **Sign-in**

2. **Introductions** *(Roll Call)*

3. **Approval of HMIS Steering Committee Meeting Minutes**
   a. Request approval of meeting minutes for meeting dated January 10, 2023

4. **El Paso CoC HMIS general issues/concerns**
   a. Discuss issues or concerns related to HMIS

5. **BitFocus/Clarity Software System issues/concerns**
   a. Discuss issues or concerns related to BitFocus/Clarity Software

6. **HMIS Tidbits and Data Quality updates** *(presented by Denver Herald)*
   a. Presentation, "The More you know…"
      a. Clarity Feature Updates – February 2023
      b. Changes to the APR/ESG-CAPER for 2023
      c. El Paso CoC Report Card – What to look for
      d. Conclusion/Questions

7. **System Performance Measures** *(presented by Leslie Canada)*
   a. Discuss issues or concerns related to Systems Performance

8. **Annual Progress Reports (APR)** – due before end of month
   a. Emergence Health Network – PSH - Combo

9. **Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
   a. Discussion related to our internal HMIS reconciliation report sent out monthly via email to our end-users for their review

10. **Questions/Comments**

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HMIS Steering Committee Meeting Minutes
From meeting held on January 10, 2023

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The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:00 AM

Steering committee discussion topics included:

- Sign-in (not currently – roll call via Zoom Video Conference)

- Introductions (Roll Call)

- Motion to accept meeting minutes dated December 13, 2022
    - Luis Carlos Terrazas moved to accept meeting minutes and Maribel Miranda second the motion to accept

- HMIS General Issues/Concerns
    - No issues or concerns were brought up or discussed

- BitFocus/Clarity Updates/Notices
    - No issues or concerns were brought up or discussed

- HMIS Tidbits and Data Quality Updates *(presented by Denver Herald)*
    - Presentation "The more you know…"
        - Clarity Feature Updates for January/February 2023
        - Beta/Retired updates to reporting in HMIS
        - Updates to generating reports
        - EPCH Website-HMIS How-to-guides update
        - Conclusion/questions
    - No other issues or concerns were brought up or discussed

- System Performance Measures *(presented by Leslie Canada)*
    - No issues or concerns were brought up or discussed

- Annual Progress Report(s) (APR) due before end of month
    - None

- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
    - No issues or concerns were brought up or discussed

- Questions/Comments
    - No issues or concerns were brought up or discussed

- The meeting ended at 10:20 AM

El Paso CoC HMIS Steering Committee Meeting
1/10/2023
List of Agency Attendees

Agency and Name
City of El Paso
Adela Alonzo
City of El Paso - HOPWA
Denise Mendez
Pilar Hernandez
Jessica Montes
El Paso Coalition for the Homeless
Alex Vasquez
Annie McAlmon
Camille Castillo
Denver Herald
Gary Gray
Leslie Canada
Christina Saldivar
Claudia Martinez
El Paso Human Services - PRIDE Center
Saul Soto
Luis Carlos Terrazas
Nancy Veloz
Emergence Health Network
Veronica Noriega
Christine Gonzalez
La Posada Home and La Posada TLC
Anahi Moreno
Project Amistad
Carmen Ward
Claudia Taylor
Project Vida
Maribel Miranda
Rafael Rodriguez
Betha Torres
Margie Villasenor
Maria Corral
YWCA - Housing
Shadecie Walker
YWCA TLC
Alexis Primero