El Paso Coalition for the Homeless

HMIS
Agenda for HMIS Steering Committee – July 11, 2023

1. **Sign-in**

2. **Introductions** *(Roll Call)*

3. **Approval of HMIS Steering Committee Meeting Minutes**
   a. Request approval of meeting minutes for meeting dated June 13, 2023

4. **El Paso CoC HMIS general issues/concerns**
   a. Discuss issues or concerns related to HMIS

5. **BitFocus/Clarity Software System issues/concerns**
   a. Discuss issues or concerns related to BitFocus/Clarity Software

6. **HMIS Tidbits and Data Quality updates** *(presented by Denver Herald)*
   a. Presentation, "The More you know…"
      a. Clarity Feature Updates for July 2023
      b. Data Entry Flow: RRH/PSH
      c. Translation Assistance Needed Survey
      d. Conclusion/Questions

7. **System Performance Measures** *(presented by Leslie Canada)*
   a. Discuss issues or concerns related to Systems Performance

8. **Annual Progress Reports (APR)** – due before end of month
   a. Emergence Health Network – RRH
   b. HACEP – Veterans Lodge

9. **Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
   a. Discussion related to our internal HMIS reconciliation report sent out monthly via email to our end-users for their review

10. **Questions/Comments**

HMIS Steering Committee Meeting Minutes
From meeting held on June 13, 2023

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:00 AM

<u>Steering committee discussion topics included:</u>

- Sign-in (not currently – roll call via Zoom Video Conference)

- Introductions (Roll Call)

- Motion to accept meeting minutes dated May 9, 2023
    - Rafael Renovato moved to accept meeting minutes and Christine Gonzales second the motion to accept

- HMIS General Issues/Concerns
    - No issues or concerns were brought up or discussed

- BitFocus/Clarity Updates/Notices
    - No issues or concerns were brought up or discussed

- HMIS Tidbits and Data Quality Updates *(presented by Denver Herald)*
    - Presentation "The more you know…"
        - Clarity Feature Updates for June 2023
        - EP HMIS Report Card Update
        - HMIS Data Collection Transition
        - Conclusion/questions
    - No other issues or concerns were brought up or discussed

- System Performance Measures *(presented by Leslie Canada)*
    - Leslie discussed Income Increase updates
    - Sierra spoke about attendance
    - No other issues or concerns were brought up or discussed

- Annual Progress Report(s) (APR) due before end of month
    - El Paso Coalition for the Homeless – HMIS

- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
    - No issues or concerns were brought up or discussed

- Questions/Comments
    - No issues or concerns were brought up or discussed

- The meeting ended at 10:42 AM

El Paso CoC HMIS Steering Committee Meeting
6/13/2023
List of Agency Attendees

Agency and Name
Aliviane - PATH
Rafael Renovato
American GI Forum-National Veteran's Outreach Program, Inc.
Ruben Marquez
Monica Alexander
Centro San Vicente
Aida Gonzales
Ester Avina
Child Crisis Center of El Paso
Teresa Regalado
City of El Paso
Adela Alonzo
El Paso Center for Children
Daniel Ornelas
El Paso Coalition for the Homeless
Alex Vasquez
Annie McAlmon
Camille Castillo
Denver Herald
Gary Gray
Leslie Canada
El Paso Human Services - PRIDE Center
Luis Carlos Terrazas
Martha Anchondo
Emergence Health Network
Veronica Noriega
Christine Gonzalez
Endeavors
Wendy Cazares
La Posada Home and La Posada TLC
Vanessa Morales
Project Amistad
Carmen Ward
Claudia Taylor
Project Vida
Maribel Miranda
Rafael Rodriguez
Victor Hernandez
Margie Villasenor
YWCA - Housing
Shadecie Walker
YWCA TLC
Melissa Voytech
Sierra Ulibarri
Violeta Mena