El Paso Coalition for the Homeless

HMIS
Agenda for HMIS Steering Committee – May 9, 2023

1. **Sign-in**

2. **Introductions** *(Roll Call)*

3. **Approval of HMIS Steering Committee Meeting Minutes**
   a. Request approval of meeting minutes for meeting dated April 11, 2023

4. **El Paso CoC HMIS general issues/concerns**
   a. Discuss issues or concerns related to HMIS

5. **BitFocus/Clarity Software System issues/concerns**
   a. Discuss issues or concerns related to BitFocus/Clarity Software

6. **HMIS Tidbits and Data Quality updates** *(presented by Denver Herald)*
   a. Presentation, "The More you know…"
      a. Clarity Feature Updates for May 2023
      b. HUD HMIS Data Standards Update
      c. Data Standard changes… So far
      d. Conclusion/questions

7. **System Performance Measures** *(presented by Leslie Canada)*
   a. Discuss issues or concerns related to Systems Performance

8. **Annual Progress Reports (APR)** – due before end of month
   a. Center Against Sexual and Family Violence – CE
   b. El Paso Center for Children - RRH

9. **Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report**
   a. Discussion related to our internal HMIS reconciliation report sent out monthly via email to our end-users for their review

10. **Questions/Comments**

<p align="center">**HMIS Steering Committee Meeting Minutes**
From meeting held on April 11, 2023</p>

The regular El Paso HMIS Steering Committee meeting scheduled for 10:00 am was held via Zoom Video.

Presenter: Gary Gray presided over the meeting.

Agencies in Zoom Video attendance: See Attendance sheet (attached)

Time of meeting: The Steering Committee Meeting started at 10:00 AM

Steering committee discussion topics included:

- Sign-in (not currently – roll call via Zoom Video Conference)

- Introductions (Roll Call)

- Motion to accept meeting minutes dated February 14, 2023
    - Annie McAlmon moved to accept meeting minutes and Luis Carlos Terrazas second the motion to accept

- HMIS General Issues/Concerns
    - No issues or concerns were brought up or discussed

- BitFocus/Clarity Updates/Notices
    - No issues or concerns were brought up or discussed

- HMIS Tidbits and Data Quality Updates *(presented by Denver Herald)*
    - Presentation "The more you know…"
        - Clarity Feature Updates for April 2023
        - Security & Attacks
        - How to keep information secure
        - What to look out for while using HMIS
        - Conclusion/questions
    - No other issues or concerns were brought up or discussed

- System Performance Measures *(presented by Leslie Canada)*
    - Discussed changes to benchmarks
        - Average Length of time
        - Exit destinations
    - No other issues or concerns were brought up or discussed

- Annual Progress Report(s) (APR) due before end of month
    - None

- Attendance/Bed Utilization, Outcomes & Coordinated Entry Progress Report
    - No issues or concerns were brought up or discussed

- Questions/Comments
    - No issues or concerns were brought up or discussed

- The meeting ended at 10:34 AM

El Paso CoC HMIS Steering Committee Meeting
4/11/2023
List of Agency Attendees

Agency and Name
American GI Forum-National Veteran's Outreach Program, Inc.
Ruben Marquez
Centro San Vicente
Aida Gonzales
City of El Paso - HOPWA
Denise Mendez
Sophia Sanchez
Jessica Montes
El Paso Center for Children
Daniel Ornelas
El Paso Coalition for the Homeless
Alex Vasquez
Annie McAlmon
Camille Castillo
Denver Herald
Gary Gray
Leslie Canada
Claudia Martinez
El Paso Human Services - PRIDE Center
Luis Carlos Terrazas
Martha Anchondo
Nancy Veloz
Emergence Health Network
Veronica Noriega
Project Amistad
Carmen Ward
Claudia Taylor
Project Vida
Maribel Miranda
Rafael Rodriguez
Victor Hernandez
Betha Torres
Maria Corral
YWCA - Housing
Shadecie Walker
YWCA TLC
Melissa Voytech